



## Band Packet 2015-2016 Marching Band Season

**READ ME FIRST!**

Students/Parents/Guardians,

**Welcome to the 2015-2016 Marching Band Season!** This year will be another exciting and rewarding season for everyone! The Red Raiders Marching Band has over 90 years of tradition in the Coatesville School District. By being part of the Marching Band you join an elite family of students and will grow and create memories that will last a lifetime. The Marching Band is an integral part of the activities that go on at the school and a great part of the school spirit and school pride! *What would a football game be without the National Anthem, stand-tunes and an outstanding show?* The competition season this year will also be outstanding as we compete in both the Cavalcade of Bands Circuit as well as the US Bands circuit! To have a successful season it takes a lot of dedication and effort of both the students and their families.

Enclosed in this packet you will find many materials to help guide you and prepare you for a terrific competitive and performance year.

As always communications is key. Please be sure you are on our email distribution list and please reference our website, calendar and Facebook page to stay informed.

**Lastly, parents and guardians the Coatesville Parents Music Club and the Marching Band need your help!** A large portion of the funds that it takes to field a competitive marching band come from fundraising efforts that occur throughout the year. We need your help in order to help to keep this band at the highest level possible. Please consider volunteering in activities and participating in the fund-raisers we hold. If you have a student in the Marching Band you are automatically a member of the CPMC. Please help us to shape the future of our non-profit, booster organization to meet the goals and needs of our student performers!

Thanks again to everyone and we look forward to the best season ever!

**Go Red Raiders!**

Sincerely,

Gabriel Hughes, Band Director

Mike Misero, CPMC President

WEBSITE: <a href="http://www.cvillepmc.org">www.cvillepmc.org</a>	FACEBOOK: <a href="http://www.facebook.com/cvillepmc">www.facebook.com/cvillepmc</a>
CALENDAR: <a href="http://www.cvillepmc.org/calendar.html">http://www.cvillepmc.org/calendar.html</a>	EMAIL: <a href="mailto:redraidermarchingband@cvillepmc.org">redraidermarchingband@cvillepmc.org</a>

### **PACKETS MUST BE RETURNED by July 15<sup>th</sup>**

#### **ENCLOSED:**

- Contact Form/Media Release: General contact form and Release
- Emergency Form: Kept in binder that travels with the band in case of emergencies that might occur.
- Membership Contract: Student's obligations as a band member. Must be signed and returned.
- Contact Information: Very important print neatly, this is how we will get in touch!
- CPMC Volunteer Form: We NEED you!! Share your talents and make it a great experience for all!!
- Explanation of Student Accounts: How we account for student funds
- Clearances For Volunteers: Required clearances for volunteers per policy

**Dues:** \$80 Payment schedule: 7/15 - \$20; 9/2 - \$20; 10/5 - \$20; 11/2 - \$20

**Dinkles and Gloves:** Approx. \$37 Part of uniform. Orders and fittings during band camp. Payment in August.

**Warm-up Suits:** Approx: \$75 for new students required. Does not need to be purchased every year. Fittings will be over the summer during practices. Payment must be made by 9/15.

**BAND CAMP: August 3<sup>rd</sup> – August 14<sup>th</sup> 8am-4pm. Picnic on August 14<sup>th</sup>.**

**Coatesville Red Raider Marching Band Emergency Procedure Form Year 2015-2016  
(to be kept in Medical Binder)**

Name:		DOB:	
Grade:		Home Phone:	
Address:		City, State, Zip	
Student Cell Phone:			
<b><i>In case of illness/accident to the member listed above, the band nurse or medical personal designated is authorized to render first aid and measures according to his/her professional judgment and qualifications. Brandywine Hospital or the closest hospital at away events will be used for EMERGENCIES.</i></b>			
Mother/Guardian:		Mother/Guardian Cell Phone:	
Mother/Guardian Email:			
Father/Guardian:		Father/Guardian Cell Phone:	
Father/Guardian Email:			
In Event above cannot be reached Name of TWO other Responsible Parties			
1.		Phone:	
Relationship:			
2.		Phone:	
Relationship:			
Family Physician:		Phone:	
Health Insurance:		ID #	
Guarantor:		Group#	
Vaccinations are up to date per school requirements		Yes / No	Tetanus last given (year)
Medical Concerns			
Current Medications and dosage	ALLERGIES	Special Problems or Concerns and Treatment	
I hereby give permission for my child to be treated at Brandywine Hospital or the closest hospital at away events in the case of an emergency. I also give permission for the above named child to receive the following medications unless they are crossed out (please note: only generic medications are provided) :			
Ibuprofen (Advil)	Cold Medicine (Sudafed PE)	Acetaminophen (Tylenol)	Pepto Bismol
			Benadryl

\*\*\*\*\*IF YOUR CHILD REQUIRES AN EPI-PEN FOR ANY REASON, YOU MUST PROVIDE IT\*\*\*\*\*

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Signature of Parent or Guardian Date



## 2015 Red Raider Marching Band Membership Contract of Agreement

### I am responsible for:

1. My conduct, remembering that each person represents the entire band, projecting school spirit, congeniality, and happiness. SMILE!
2. Maintaining good relationships with the other band members, cheerleaders, and other school groups.
3. Performing at practice with pride, poise and enthusiasm.
4. Being respectful to my Band director, Techs and Instructors, School/teaching staff, CPMC chaperones, section leaders, and my fellow members.
5. Working together with others at practice and for paying attention without talking or commenting.
6. Seeking help on Drill and/or music when needed.
7. Speaking with the director if I feel that I have been treated unfairly.
8. Contacting my director as soon as possible if I am unable to attend a Practice or performance. (a note will be required, see #19 below)
9. Arriving on time and prepared to all functions.
10. Attending all practices and being in school on that day in order to perform. (if absent I know that I cannot attend practice after school or that evening)
11. Attending all performances in full uniform even if I am unable to perform. (due to illness or injury. This is to show team spirit/support)
12. Reporting uniform and equipment maintenance problems to the Uniform Moms.
13. I understand that I am responsible for the cost of dry cleaning my uniform if I have been irresponsible and failed to care for my uniform properly.
14. Fulfilling my financial obligations in a timely manner. I understand that the membership fee for the 2015-2016 school-year is **\$80.00**. I understand the payment due dates and the potential consequences of late payments.
15. I understand that a warm-up suit is required as part of band uniform and to show unity as a group. I will wear this as required and maintain it's appearance.
16. Seeing that I meet all the requirements of inspection prior to performances.
17. Maintaining a **2.5 or better Grade Point Average**.
18. Bring a note the day before an event if I intend to leave that event with my parents. I may only leave the event with my parents if I am not going home. Band Director approval required.
19. Bringing a note from my parents documenting my absence the day I return to practice.

I \_\_\_\_\_ understand my responsibilities as a member of the Marching Red Raiders Band and will comply with all of the above statements.

Member Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Sign and return this form. Please keep a copy for reference.**



## 2015 Marching Red Raider Contact information and Media Release

The information on this form is used to build our database in order to communicate via e-mail and in case of emergencies. Please fill out the form completely. Take special note to print special characters such as underscores and dashes in email addresses carefully. Email is one of our primary methods of communication. Media release allows us to post pictures and videos online.

### Please Print:

Student's Name and Instrument \_\_\_\_\_ T-shirt Size(adult): \_\_\_\_\_

Grade (2015-2016) \_\_\_\_ School: (Circle one) CASH North South Scott Other: \_\_\_\_\_

Student's Home Address \_\_\_\_\_

Student's Phone # \_\_\_\_\_

Student's E-mail \_\_\_\_\_

Mother/Guardian's Name \_\_\_\_\_

Mother/Guardian's Phone # \_\_\_\_\_

Mother/Guardian's E-mail \_\_\_\_\_

Father/Guardian's Name \_\_\_\_\_

Father/Guardian's Phone # \_\_\_\_\_

Father/Guardian's E-mail \_\_\_\_\_

Emergency contact Name \_\_\_\_\_

Emergency contact Phone # \_\_\_\_\_

### Media Release

I hereby assign and grant to the Coatesville Parents Music Club the right and permission to use and publish the photographs/film/videos/electronic representations and or sound recordings made of me, the student, during and in relation to any practices / performances or other events related to the band program. I hereby release CPMC from any and all liability from such use and production and waive any right to compensation from any of the forgoing.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Coatesville Parents Music Club

## Information and Volunteer Sheet-2015

As the saying goes "It takes a village...." Helping through volunteering is one way in which you can make this a terrific organization and a great experience for you and your student.

We need your assistance please consider, even if it is only for small amounts of time. Per school district policy and to maintain the safety of our students, the following clearances are needed on all volunteers.

Student Name: \_\_\_\_\_ Grade 2015-2016: \_\_\_\_\_

Groups is your child participating in: \_\_\_\_\_Symphonic/Marching Band \_\_\_\_\_Percussion Ensemble  
\_\_\_\_\_Color Guard \_\_\_\_\_Jazz Band \_\_\_\_\_Indoor Percussion\_\_\_\_\_Orchestra\_\_\_\_\_Vocal Music

Parent/Guardian Name(s): \_\_\_\_\_

Father/Guardian's Profession: \_\_\_\_\_ email: \_\_\_\_\_

Mother/Guardian's Profession: \_\_\_\_\_ email: \_\_\_\_\_



**I can help CPMC in the following way(s) :**

Please indicate: (M)om, (D)ad, (G)uardian, (B)oth

\_\_\_\_\_ **Work in the Concession Stand** (All parents are encouraged to volunteer at least one time—it's Fun and Warm!! And did we say **Fun?**)

\_\_\_\_\_ **Assist the Board or 2nd VP**— help to plan Parent's Nights, the annual Band Banquet, etc

\_\_\_\_\_ **Chaperone Football games** (Home=in stands, Away=on buses, etc.)

\_\_\_\_\_ **Chaperone Competition Trips**

\_\_\_\_\_ **Home Team** (parents to assist with uniforms being put away, when students return)

\_\_\_\_\_ **Serve as a Pit Dad** (Building props, loading/unloading, moving the students on and off the field, driving trucks and generally having a great time!)

\_\_\_\_\_ **Uniforms** (Fitting, Repairing, dry cleaning and general help so our kids look their best)

\_\_\_\_\_ **Fundraising** – help coordinate an individual fundraiser. See attached list for many fundraisers during the year.

\_\_\_\_\_ **Serve** on one of our Committee's such as fundraising, shows, etc.

\_\_\_\_\_ **Medical Help** (Nurse, EMT, Paramedics are needed to help ensure the medical safety of our most important asset particularly during Band Camp and away events. *We greatly need your help!*)

\_\_\_\_\_ **Other** (Special abilities that may really come in handy to our group, ie. Accounting, carpenter, painter, food service, etc) \_\_\_\_\_

What's the best way and time to communicate with you? \_\_\_\_\_



## Coatesville Parents Music Club Explanation of Student Accounts

Throughout the year, CPMC will organize and manage fundraiser events in order to earn the money needed to support the Red Raider Marching Band and Indoor Drum Line and Indoor Color Guard programs. Some fundraisers are organized with the intent that the profits that you earn are set aside in a "student account" to offset individual student expenses that parents are responsible for that may arise during the year such as the \$80 membership fee, extra t-shirts, sweatshirts, and the band banquet. Other fundraisers or events are organized to benefit the general funds of the CPMC which directly support the marching band and indoor programs such as instructor salaries, dry cleaning uniforms, maintenance of Big and The Chief, etc.

### What 2015-2016 Fundraisers will benefit my student account?

If you participate in any of the fundraisers marked with dollar signs \$\$\$, 30% of the proceeds of your sales/participation will be allocated to you. This means that any fundraisers where we are selling products such as, but not limited to: Claires Gourmet, Christmas Wreaths, Discount Cards, Krispy Kreme, etc. 30% will be credited to your account. **Fundraisers will be announced and also posted on the website, calendar and Facebook.**

### What expenses are allowed to be paid from my student account?

The \$80 Membership Fee for the outdoor marching season  
The \$175 Membership Fee for the 2015-2016 Indoor Drum Line or Indoor Guard Season  
The band banquet ticket cost  
Extra band t-shirts  
Sweatshirts  
Warm-up Suits

**NOTE: Student Account funds may not be requested to be withdrawn by a student or family member for personal use. Credits are applied against overall balance owed. Student Account Statements will be issued monthly during the school year. Any students with outstanding balances will be placed on the obligations list which will limit their ability to participate in other school related activities. Please pay off outstanding balances as soon as possible or alert the Treasurer or Band Director, if you need to make special payment arrangements. We want these activities to be accessible to all students but we cannot run a quality program without sufficient funding. We have PayPal account on website for ease of payment or checks can be made to 'Coatesville Parents Music Club' or 'CPMC'**

### What happens to the account at the end of the school year—June 2016?

If you are an underclassman and will be participating in the 2015-2016 marching band season, the funds in your account remain in your account and are carried over.

If you are not going to participate in the 2015-2016 marching band season the funds in your account are returned to the general funds of the CPMC.

### What happens if I graduate in June 2016 and there is still money in my student account?

If you have a brother or sister who will participate in the band starting September 2016, the money in your account may be transferred to your sibling. You must put this request in writing to the CPMC Treasurer **before** you graduate if you have funds available to transfer to an incoming or currently participating sibling.

If you do **not** have a brother or sister who will participate in the band starting the September following your graduation, the money in the student account returns to the general funds of CPMC.

### What happens if I quit band after participating in a fundraiser that benefitted my student account?

If you quit after participating in a fundraiser that benefitted your student account the funds will first be used to pay any outstanding obligations you may have, and then any remaining will be returned to the CPMC general funds.

The rules above are set to allow a method for you to raise money to offset the additional expenses of participating in the band and indoor groups, but with the realization that all fundraising is for the benefit of the CPMC which in turn uses the funds solely to supports these groups.

# CLEARANCES REQUIREMENTS FOR VOLUNTEERS

In order to comply with school district and state policies and maintain the safest environment for our students the following clearances are required. Because of changes in requirements ALL volunteers are required this year to get new clearances.

## PA State Police Act 34

<https://epatch.state.pa.us/Home.jsp>

There is a \$10.00 non-refundable fee for each request, regardless of outcome. Payment is accepted by credit card or by billing a pre-established account. Customers will be charged for misspelling, duplicate submissions and other user errors. There is an additional \$5.00 non-refundable fee for a notarized copy.

## 1. Child Abuse Act 151

<http://www.dhs.state.pa.us/findaform/childabusehistoryclearanceforms/>

Child Abuse History Clearance Online: <https://www.compass.state.pa.us/CWIS> Creating an account and submitting your clearance application online will give you immediate access to your results or the status of your results if your results cannot be processed immediately. \$10.00 fee.

**PLEASE NOTE: Between December 19, 2014 – December 30, 2014, all Pennsylvania Child Abuse History Clearance certificates will be issued on grey marble security paper and not the ivory marble security paper in preparation for switching to the new automated process for clearances.**

**Effective December 31, 2014**

The Pennsylvania Child Abuse History Clearance application can be submitted online. Once you enter the link below you will be directed to the Child Welfare Portal where you must create an account or log in if you already have an account. Note: you will need an email address to create an account.

## 3.FBI Fingerprint Act 114

<https://www.pa.cogentid.com/index.htm> then Select “Department of education PDE” \$27.00 Must go to designated fingerprinting location. See “Fingerprint Locations and Map” link.

Forms Must be submitted prior to being allowed to work with the students or to volunteer on trip. QUESTIONS, please email our compliance officer: [compliance@cvillepmc.org](mailto:compliance@cvillepmc.org)